



MAGNUM SHOOTING ACADEMY

Physical Address

141 Newlands Drive
Western Extension Benoni
1501

Postal Address

PO Box 15464
Farramere Benoni
1518

Office mobile no: 072 348 7555

Office E-mail: magnumsa@telkomsa.net

Website: www.magnum-sa.co.za

---- Firearm Procedure / Training / SAPS Competence/ SAPS License ---

Good day, welcome to Magnum Shooting Academy, we have been training since 2002. Thank you for making contact with us and choosing us as your preferred supplier of quality training.

Due to lack of or bad information in the firearm industry, most people get confused and are misinformed regarding the training, SAPS Competency and firearm licence process. Here are the facts and steps to follow so that you have the correct information and be properly informed when approaching a Firearm shop and the SAPS.

The process should be straight forward if you are prepared and willing to follow through, share a smile and be polite with the SAPS, don't complain, they also have a job to do.

Here are the three phases that you will follow

1. **Proficiency Certificate (Training) – Most commonly confused with “Competency”**
2. **SAPS Competency application – This is a background check / Criminal record/ 21 years /SA Citizen**
3. **SAPS Firearm Licence – License the firearm into your name**

Phase 1: TRAINING PROFICIENCY CERTIFICATE

- Step 1: **Make an appointment** with us **072-348 -7555** or magnumsa@telkomsa.net to register for your course. Bring a friend; it's great to do a course with someone you know.
- Step2: Please bring cash or make an EFT payment into our account & bring 1x copy of your ID.
Bank details: on request with your invoice
- Step 3: Fill in the registration form online, send to us or print it for your file. Meet with us to register, ask questions, this normally takes 20 min. We can do this at your office or home – (Travel fee)
- Step 4: Fill in the **OPEN BOOK EXAMS** with a black pen, no pencil or Tip-ex, do this at home/office or anywhere you want – the answers are in the book.
- Step 5: Make an appointment to write your **CLOSED BOOK EXAMS** at our office. This can only be done at an accredited training centre. The answers cannot be given to you; your books cannot be open during the exam.
- Step 6: Join us on the shooting range to complete your practical. This includes the practise with the Firearm including all the fundamentals. Evaluation will be explained to you. The basics are easy, if you don't pass the shooting evaluation, then you just do it again. Don't stress.
- Step 7: **Magnum Shooting Academy** will mark your tests, complete your portfolio of evidence and then we certify you with a **TRAINING PROFICIENCY CERTIFICATE**. You will also receive a **STATEMENT OF RESULTS** from the **(P.F.T.C). PROFESSIONAL FIREARM TRAINERS' COUNCIL**.

You need these two original documents, you must guard them, file it away, they must **NEVER** be given to any SAPS / DFO member. They are your property as well as the training materials you got from the training provider. If you have lost your training provider certificate, you will have to get an Affidavit from the SAPS stating those facts in order to ask your training provider for a copy.

If the certificate was issued longer than 6 years ago, then you must redo the course, we **cannot** reprint /reproduce Certificates if we don't have your original file in our archives.

Certificates cannot be reprinted without a physical Portfolio of Evidence, according to SAQA ruling, Magnum Shooting Academy destroys our learners Portfolios of Evidence after 6 years in storage.

***Once you have the NEW training provider certificate/s and the NEW P.F.T.C Statement of Results, you never have to repeat the PROFICIENCY TRAINING AGAIN – Our certificates don't expire as long as you have the originals.**

Make certified copies of the certificate and the **P.F.T.C Statement of Results**, give them to the D.F.O. at the SAPS, make extra copies and keep on file, aswell as copy and scan them into a computer for you next renewal or application, don't lose them.

If you have attended any courses, from old or new, your certificates must have the new **Unit Standard numbers** on them, aswell as a P.F.T.C. Statement of Results. If you only have the certificate "Knowledge of the Act", you must do a practical as well. This is a SAPS ruling not ours.

E.g., Training provider certificate -Unit standard: 117705 – Demonstrate the Knowledge of the Firearms control Act -60-2000 & Practical course: Unit Standard: 119649 – Handle and Use a Handgun

You need both these unit standards when you are applying for a Handgun license or renewal of the license; you need the NEW TRAINING CERTIFICATE and the NEW P.F.T.C STATEMENT OF RESULTS.

Phase 2: SAPS COMPETENCE CERTIFICATE (CARD)

Step 1: Complete a SAPS COMPETENCE APPLICATION in black pen. **SAP 517** OR down load the applications from our website www.magnum-sa.co.za.

- 2 x Copies of your ID Book
- **Copies** of your *Training certificates and P.F.T.C. Statement of Results*.
- 4 x Colour photos
- R77.00 in cash to be paid to the SAPS
- They will do finger prints – Take wet wipes to clean your hands
- You need references from wife, friend, Doctor, someone at work, or someone that knows you for a long time, this is for your background check to see you are not violent or dependant to drugs or alcohol etc.
- Apply at the SAPS in the area that you reside, find the firearm department and apply with the D.F.O (Designated Firearms Officer).
- This will take approximately 3 months – This depends on your application, if its complete and legible etc.

Phase 3: SAPS FIREARM LICENSE (New applicant) or Renewal (Existing license holder)

Step 1: Complete a SAPS LICENSE APPLICATION in black pen, **SAP 271**, OR down load the application from our website www.magnum-sa.co.za, if you are purchasing the firearm from a gun shop, they will complete this document for you.

- Purchase/ Deposit a firearm at a Firearm dealer, they will give you the firearm details for the application.
- Check their terms and conditions of the firearm purchase, payment plan, storage etc.
- R154.00 per firearm application to be paid to the SAPS
- 2 x Copies of your ID Book.
- The motivation is the most important part - Build a motivation in a C.V. format – who are you, live, work, interests, hobbies, firearm experience, Army, outdoors etc.
- "WHY DO YOU WANT THAT FIREARM", give detailed reasons why you want the firearm. Hunting, Self-defense-Sports shooting, Heritage, but add what you are going to do with it, give proper reasons, over explain this. Explain the history of the firearm, the calibre, the size of the firearm and how it will suit you.
- If the firearm is for SELF DEFENSE, then you must say in your motivation that the firearm will be used as a "Last resort", as you have already all the necessary security measures in place – Explain your home, the high walls, dogs, alarm, armed response etc.
- Buy a safe (SABS Approved- GUN SAFE) and bolt it down, No digital safes. The SAPS will do a safe inspection, to verify that the safe complies, and that it is bolted down properly.

Firearm Application Options

A firearm that has come into an Estate due to a family member that has passed on

Firearm ownership is a huge responsibly. It is illegal to be in possession of firearm and ammunition that you do not have license or permit for. It is also illegal to damage or cut barrels of firearms and then hand them into the SAPS, they will charge you. Follow the law and the process, do it legally so the firearms go into the correct hands and not the criminal's hands.

Option 1 – Apply for the License of the firearm in question to the person that it has been bequeathed to, try to keep the firearm in the family.

Route 1 – Follow the 3 Steps above and Route 2 below - Training certificate, SAPS Competence certificate, then apply for the Firearm license.

Option 2– Sell the firearm to a private person

Route 2- Make sure the person either has or has applied for SAPS Competence –

Complete an SAP 271 application, Copy of the Deceased persons ID Book, Old license, a letter from the executor to say that the firearm is bequeathed to or sold to the owner. The SAP 271 will include all the relevant firearm details, the person that has passed details and the new owner.

IMPORTANT * - The firearm must stay with the executor of the estate, or where it was originally stored, you cannot and do not hand the firearm to a private person until such time they can produce the SAPS License in their name.

Many times, people have taken the firearm from the “wife of the deceased” and they never license the firearm and then the license will stay in the deceased person’s name and cause problems. We never know what the person will do with the firearm, he may want to do illegal things with it, so let’s do it properly and follow the letter of the law. Explain this to the new owner, if he does not like those terms, find a new buyer. When he has the actual license in his hand, make a copy of it and then hand the firearm over to the new owner.

Option 3 – Sell or donate the firearm to a gun shop

Route 3 – The gun shop will want the firearm, the ammunition, the original license, Copy of the ID Book, a letter from the executor. They will give you an SAP 534, It's a transfer of ownership. They will then transfer the firearm from the deceased to the dealer stock. This is the safest, fastest and easiest way of getting rid of a firearm.

Option 4 – Deactivate the firearm – You want the firearm, but don't want it to fire, it's a mantel piece to hang up on the wall. You don't need a license for it, no need for it to be in safe etc. If the firearm is of important historic value, we do not recommend this option. Rather seek a collector and follow the license process. Get an evaluation of the firearm and professional advice on the firearm.

Route 4 – Take the firearm to a registered Gun smith, he will follow the necessary steps. It will be sent to ballistic testing at the SAPS, then the gunsmith will cut and weld certain parts of the firearm so that it can never again be fired.

Option 5 – Destruction of the firearm – We only recommend this in extreme circumstances (There are stories of the firearms falling into the criminal's hands from the Police stations). Before you follow this route, make sure that you have exhausted all the other routes.

Route 5 – Remember you cannot damage the firearm before handing to the SAPS. Take the firearm and the ammunition, the license – ID Book of the deceased, a letter of the executor to the SAPS, get an official receipt that the firearm has been handed to the SAPS for destruction.

P.F.T.C Accredited Firearm Unit Standards

Training Proficiency certificates / Unit standards that you need to apply for PHASE 2

Basic unit standards: Private firearm ownership

- 117705 – Demonstrate knowledge of the Firearms Control Act 60/2000
- 119649 – Handle and use a Handgun.
- 119650 – Handle and use a Self-loading Rifle or Carbine (Semi-Auto)
- 119651 – Handle and use a Manually Operated Rifle or Carbine (Bolt Action)
- 119652 – Handle and use a Shotgun.

FAQ's – Frequently Asked Questions

Can I apply for more than one course? – Yes, you can complete as many courses as you like.

How long will it take you to complete the tests? - It will take the time to read and fill in the questions for your open book tests, not difficult, it depends on person to person.

On average 15 hours per course.

Are there any other tests? – Yes, there are closed book tests, approx. 1 Hour to complete

Is there a practical assessment – Yes, the training and shooting will prepare you for the shooting assessment

What happens if I “fail the tests”? then you will need to study a little harder and return to redo the tests

Do I pay again? – no, re-assessment is free

What happens if I fail my practical? Then you redo it when you are ready.

Do I have to pay again? – Only for the rental of firearm, range fees and ammunition.

When do I get my certificate? – as soon we have the completed file with the following items. Open and closed book tests, the Targets everything filled in correctly, Certified copy of your ID Book, then we mark the tests, then certify you, approx. 1-2 weeks.

We are here to assist you all the way, you will enjoy and have fun with the experience, it's a learning experience, if you need higher levels of training or for business purposes/ Security/ Game ranger/ Tactical / VIP, contact MSA- South Africa, we are accredited to offer all firearm training and security related training.

If you need assistance with company applications, contact us to consultant to you, please email us for more information. Hope that this information assists you with your applications and getting your firearms licensed.

Firearm ownership is a great responsibility, the training and paperwork process is an important part of firearm ownership, make sure your paperwork is in order, make a file of all the receipts, certificates etc that you get, one day you will need it for your renewal or if you are in a shooting incident. Be part of the law, don't fall short of the law, be compliant and ready to protect yourself and family.

Make a copy of the application, just in case it gets lost in the system, it does happen. Do not let the license expire, make a note to apply 90 days BEFORE THE LICENSE EXPIRES - -

The firearm will do what is asked, be safe with your firearms, attend extra lessons to be more proficient and confident to protect yourself. Practise good awareness to prevent an attack.

Good luck, see them before they see you!!

James Bristow – Director – MSA – South Africa

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